



District of Columbia Air National Guard

Dual Technician/AGR Announcement

Announcement Number: Tech 05-015/AGR 05-315



APPLICATION MUST BE FORWARDED TO: Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719	OPENING DATE: 28 January 2005	CLOSING DATE: Open Until Filled
	Position Title, Series, Grade, Salary Range Packer, 80057000 WG-7002-06 - \$16.35 - \$19.08	
	Maximum Military Rank: TSgt Selectee will be assigned to a compatible military position.	
	Military Duty Assignment: 2T0XX	
Position Location: 113 LRS, DCANG Andrews AFB, Maryland	Appointment Status <input checked="" type="checkbox"/> Excepted <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer <input type="checkbox"/> Competitive	
AREA OF CONSIDERATION: TECHNICIAN: Group III (Individuals who possess the necessary qualifications for military membership in the DCANG) AGR: Current on-board AGR only Permanent Change of Station: Relocation expenses will not be paid		
Special Remarks: http://dcng.ngb.army.mil/ TEMP-INDEF, OBLIGATED POSITION		
INSTRUCTION FOR APPLYING: This office will not accept application mailed at government expense. Electronic or fax application will not be accepted. Failure to submit all documents will result in your application not being considered for employment. Applicant's application must contain current unit assignment, AFSC/SSI and military grade. All submitted documents must be current. <u>No binders please.</u> <u>If you are applying under the Technician Job Announcement the following documents are required:</u> 1.) OF612, SF171 or a Resume 2.) KSA's - Knowledge, Skills, and Ability questions must be addressed by element on a separate paper. <u>If you are applying under the AGR Job Announcement the following documents are required:</u> 1.) NGB34-1, dated Oct 2002 2.) RIP (Report of Individual Performance) 3.) DD 214 4.) KSA's - Knowledge, Skills, and Ability questions must be addressed by element on a separate paper.		
Condition of Employment: <u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard. <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit.		
Technician Employment Questions: SMSgt Becky Towns, Human Resources Specialist can be reached at 202-685-9779 or DSN 325-9779.		
AGR Employment Questions: MSgt Stepfaine Bowman, AGR Staffing Specialist can be reached at 202-685-9772 or DSN 325-9772. CMSgt Kennetta Douglas, AGR Manager can be reached at 202-685-9770 or DSN 325-9770.		
Evaluation Process: Applications will be evaluated solely on information supplied in the application (OF612, SF171, resume and NGB34-1). Experience will be evaluated based on relevance to the position for which application is made, and whether it is full-time or part-time.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.		

This announcement must be posted on unit bulletin boards until the day following the closing date.



The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

Technician Announcement Number: 05-015

AGR Announcement Number: 05-315

Position: Packer, 80057000

Brief Description of Duties: Interprets packing manuals and specifications and determines containers, protective devices, cushioning materials, methods, and techniques needed for packing a variety of tools, parts, equipment, and other items, taking into consideration such factors as size, type, weight, fragility, hazardous material, transportation mode, and destination of items. Constructs containers such as crates, boxes, cases and skids for use in shipment of items, utilizing blueprints when available to determine proper support requirements for items being prepared for shipment. Determines proper identification, marking, labeling, and inclusion of shipping documents and special handling instructions on all shipments. Operates material handling equipment such as forklift, hand truck, and operates woodworking machinery. Enforces safety, fire, and housekeeping standards. Ensures safety procedures are followed when working with dangerous and hazardous cargo such as ammunition, radioactive, and corrosive material. Assists the Traffic Manager as required in actions such as determining freight shipping requirements consistent with efficiency and transportation priorities; contacting local carriers for rates and arranging for pickup and delivery and ensuring the consolidation of shipments when necessary; procuring military and commercial passenger travel reservations and preparing travel documents; and preparing government bills of lading, ensuring that all safety/shipping restrictions are observed and notation are accomplished with MILSTAMP and MILSTEP directives. Determines types/quantities of required packing materials and supplies and maintains inventory records of same. Performs other duties as assigned.

Qualifications: WG-06

General Experience:

Experience, education, or training which demonstrates the candidate's knowledge of materials and handtools associated with packing and the ability to follow directions.

Specialized Experience:

Must demonstrate **Eight-teen (18) months** experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.

Knowledge, Skills and Abilities (KSA's) Statements

- A. Knowledge of packing/shipping requirements for all hazardous materials processed for shipments.
- B. Ability to operate material handling equipment (i.e. forklift, cargo trucks).
- C. Ability to determine the material containers and devices needed to complete the work with little or no review by supervisor.
- D. Ability to use common hand tools and measuring devices.

**Current Unit assignment, AFSC/SSI and Military grade must be included on application.
Incomplete applications will not be considered for employment.**